

Project Management Essentials

About the Program

In the early 21st century, the only constant is change. Public and private sector organisations are increasingly seeking greater efficiencies, better service delivery, more visibility and accountability... the list goes on. Processes and procedures are constantly evolving as we try to achieve these objectives and more. But day-to-day management practices are not suited to designing and effecting change, so project management skills are becoming widely used and sought after.

No matter what type of project you are involved with, from conducting cutting edge research, to building a house, to the delivery of new services to remote communities, successful project management relies on a combination of leadership and management in three key areas;

- people
- scope and
- risk.

Project Management Essentials will, over two days, introduce you to the discipline of project management and its key skills, in a way in which everyone can relate to. Based on the *Project Management Body of Knowledge*, the presentation and accompanying materials demystify the concepts and terminology. Within the three key themes of people, scope and risk, you will learn about:

- the project life cycle;
- project boundaries and measures of success
- activities, schedules and budgets
- stakeholder engagement
- procurement
- and more.

Practical examples and exercises will assist your learning.

Target Audience

Any person intending to or already working as a project officer or project manager.

Contact Us

Phone: 1800 625 678

| Email: admin@mtslearning.com.au

| www.mtslearning.com.au